

CALIFORNIA APPRENTICESHIP COUNCIL

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RELATED SUPPLEMENTAL INSTRUCTION COMMITTEE MEETING

MINUTES

Wednesday – January 28, 2009 1:05 p.m.

I. Call To Order/ Roll Call

Chairperson McGinn called the meeting to order at 1:05 p.m.

Members present: Carl Goff, Donna Bechthold, Anne Quick, Dina Kimble, Pat McGinn and Acting Chief Glen Forman

Members absent: Marvin Kropke and Aram Hodess, who were excused.

A quorum was met.

II. Review/approval of July 30, 2008 & October 29, 2008 Minutes

- Minutes were approved as written

III. Minimum criteria for distance learning options to present as recommendations to the CAC.

- The Chairman thanked John Dunn and Barry Noonan for their contributions of resources on this subject and noted that the "National Standards for Quality Online Teaching" handout was a product of Mr. Dunn's resources he had contributed.
- The Chairmen noted that these standards from the North American Council for Online Teaching focused on the teacher's competencies and that may be where the CAC needs to address its concerns more than the curriculum.
- Mr. Dunn introduced Keith Edwards who described his experience in working with Alaska's distance learning program in servicing the rural areas of the Alaskan State.
- The Federal State Director for California Mr. Rick Davis related his experiences in Oregon's distance learning program.
- The Chairman noted that only 18 of the 59 counties in California are considered urban the majority are rural and under serviced by the apprenticeship community and online technology is something we need to embrace to extend more apprenticeship opportunities to these rural areas.
- Ms. Julia Dozer, Executive Director for the Economic Development and Contract Education from Chabot-Las Positas Community College District handed out her college's criteria for converting the regular classroom instruction into online curriculum and discussed some of the challenges, advantages and obstacles in the process.

- The Chairman summarized the major points from the discussion to be considered at our next meeting:
 - Instructor Certification
 - Class Size
 - LEA's Online Standards
 - Proctored Exams
 - Lab Time
 - Defined Time Value System

IV. Adjournment

- The meeting adjourned at 2:10 P.M.

DRAFT